

## What's New In Acowin 4.9?

**GPS Integration:** Team Management Systems now offers the option of integrating your Acowin software with GPS devices from Discrete Wireless.

**Assemblies:** An Assembly is a list of materials prepared in advance. You can load the entire list into a Purchase Order, Quick Quote, Job Costing project, or Call Slip by simply selecting the assembly. Assemblies are created in Setup / Subsystems / Assemblies, as seen in the screen shot below:

KeyCode	Name	Qty	Cost
H8908A SPST	HUMIDISTAT	1	<a href="#">View</a>
FIL002	Aprilaire #401	2	<a href="#">View</a>
PAD003	24"x24"x2" Plastic Pad	1	<a href="#">View</a>
MALHW811/2ZT	SCREWS ZIP IN 8 X 1-1/2" 1/4"H	4	<a href="#">View</a>



You'll find a new button for selecting an Assembly in the following locations:

- Purchase Orders
- Quick Quotes
- Job Costing, Breakdown screen, Phase Detail window
- Call Slips, Materials screen



**Required Materials for Inspections:** The Equipment File now includes a table where you can specify the materials needed to perform each Contract Inspection visit. Each item is linked to an Inspection Instruction code. For example, if a filter is linked to the instruction code for a filter change, every Inspection which includes the filter change code will automatically draw a filter from Inventory. A new Required Materials Report has been created to read these material lists, so you can discover the total materials that will be needed to perform Inspections in coming months, and order these items in advance.

**Equipment on Site**

Category:       Notes: FILTERS NEEDED: (1) 10x10x1 pleated anti-allergenic. Weathermaker 18-seer two-speed Puron system

Brand:       Equipment on Site ID:   Inactive

Type:       Site ID:

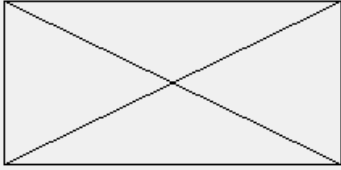
Model:       Site:

Serial No.:       Service Area:

Model Yr:       Date Installed:       Location:

Materials	Key Code	Desc	Qty	Insp Instr
	FIL124	20x25x1 Electrostatic Fil	1	BLTA
	FLT001	filter, pleated, 16x20x2	1	CONT

Photo



**Creating Single Inspection Call Slips:** A Create Inspections button has been added to the Inspections screen of the Contract File. This button can be used to produce a single Inspection Call Slip for the selected Contract.

**Create Inspection Call Slips**

**CallSlips from Contract Inspections**

Year:       Month:

All Bins       Selective Bin

Bin 1       Bin 2       Bin 3       Bin 4

**Optional selections**

Contract Type:

Site ID:

**Creation Options**

Work Date:

Include Inspection Instructions

Call Slips created may be assigned to techs on leave. Please review these calls and make changes where necessary.

**Inactive Customers and Sites:** A check box has been added to both sides of the Customer/Site File, enabling you to declare a Customer or Site to be Inactive. Inactive Customers and Sites cannot be chosen on new Call Slips, Quick Quotes, Contracts, or Job Costing projects. Their information is printed in red on Search windows, helping you easily spot the Inactive entries.

The screenshot shows a software form titled "Site" with a checked "Inactive" checkbox. The form contains the following fields: Site ID (001007-0003), Type (DEFAULT), Name (Dell, Christina), First Name (Christina), Last Name (Dell), Address (9478 Bikini Atoll Rd), City (Fort Myers), State (FL), Zip (33908-), Phone (239) 410-5001, and Fax (239) -. There are also checkboxes for "Use Company Name" and "Foreign Address".

**Inactive Equipment:** You can also designate individual units of Site Equipment as Inactive. Inactive Equipment cannot be selected on Contracts or Call Slips.

**Other Inactive Records:** You can designate Warehouses, Trucks, Resolution Codes, Problem Codes, and Rate Types as Inactive. This prevents their selection in other parts of the system, completely removing them from the lists of available locations or codes.

**Revised Purchase Order Screen:** The layout of the Purchase Order screen has been revised to make it easier to use. Also, a new Notes button has been added. You can use this feature to add shipping and handling instructions, or other miscellaneous notes, to your Purchase Orders. These notes can optionally be included on a printed or e-mailed Purchase Order. As mentioned above, Purchase Orders also benefit from the new Assemblies feature.

PO Num 2 Date Created: 09/20/2002  
Created By:  
Default Inventory Default Vendor Grainger Last Date Changed: 09/20/2002  
Location MAIN Last Date Posted: 03/14/2005  
Status: Posted

(Multiple Distributions)

Key Code	Description	Vendor	Ordered	Act Cost	List Cost	Ext	Total Rcvd
BLT002	v-belt, atype 1/2 3/8 51-inch	Grainger	12	10.6100	10.6100	127.3200	0
BLT003	belt, 3VX 3/8 5/16 60-inch	Grainger	5	17.3500	17.3500	86.7500	0
BIP001	pipe, b iron 90 street elb 1/8	Johnstone Sup	1	6.9500	6.9500	6.9500	0

Type	Loc	Qty Ordered	Received	Ship To Type	Ship To	Ref #	Billed
I	MAIN	8	0	Warehouse	MAIN		0
I	north	4	0	Warehouse	north		0

Call Slip 12 PO Total 221.0200

**Revised Dispatch Detail Screen:** The Dispatch Detail screen, accessed by right-clicking a Call Slip on the Dispatch Board, has been redesigned to improve its clarity.

### Dispatch Record Detail

Callslip Number: 1663	Site Number: 001018-0001	Tablet: <input type="checkbox"/>
Site Name: Healy, Patricia	Zone: Central	Needs Attention: <input type="checkbox"/>
Site Address 1: 1533 Braeburn Rd	Priority: [v]	Reschedule Call: <input checked="" type="checkbox"/>
Site Address 2: [ ]	Tech: RAY	GPS Data: <input type="checkbox"/>
City, ST, Zip: Fort Myers, FL 33907	Tech Type: Tech 1	Credit Status: CH
Site Phone 1: (239) 267-7789	Tech Status, Dept: DEF	Dispatched Status: Open
Ctc Phone: [ ]	Est. Time: [ ] hh:mm	Paged Status: [ ]
Contact: Patricia Or Steven		Call Taken: 04/22/2010

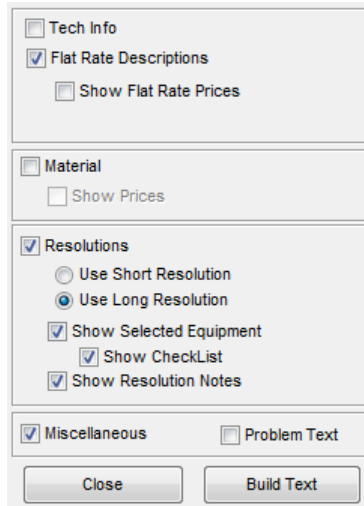
Scheduled: 04/23/2010 [clock] [31]	<div style="border: 1px solid gray; padding: 5px;"> <p>Description: *** DRA-Drain Lines Clogged *** needs roto roter service in kitchen and bathroom #1</p> <p>Site Notes: [ ]</p> </div>
Range: / /	
Dispatched: 04/23/2010 [D]	
Arrived: 04/23/2010 [A]	
Departed: 04/23/2010 [C]	

Problem Codes	Contract List
DRA 03:00	

**New Call Slip Invoice Text Options:** The list of options that appears when you click the Text button on the Call Slip Invoice screen has been streamlined, and new options

for Flat Rate sale prices, equipment checklists, and problem text have been added. These new options have also been made available in AcoTruck.



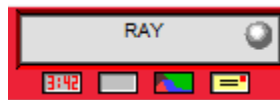
The screenshot shows a settings dialog box with the following options:

- Tech Info
  - Flat Rate Descriptions
    - Show Flat Rate Prices
- Material
  - Show Prices
- Resolutions
  - Use Short Resolution
  - Use Long Resolution
  - Show Selected Equipment
    - Show CheckList
  - Show Resolution Notes
- Miscellaneous
  - Problem Text

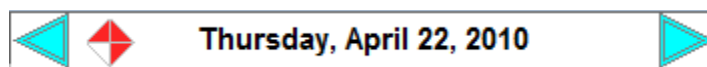
Buttons: Close, Build Text

**Printing the Ready to Invoice List:** The Ready to Invoice List, accessed from the Dispatch Board or the Work Order Utilities menu, now includes a Print button. It produces a Call Slip Summary Report which includes every Call Slip appearing on the Ready to Invoice List.

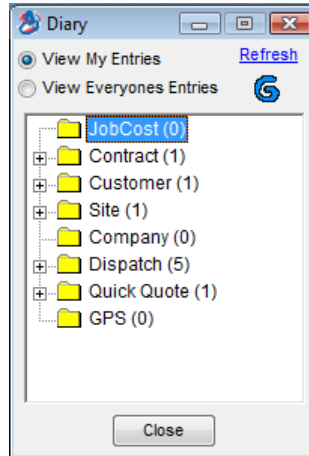
**Technician Late Indicators:** The Dispatch Board will alert you when technicians are in danger of being late to a scheduled call. If the tech has not been dispatched to a Call Slip within 15 minutes of its scheduled time, a **yellow light** will appear at the top of the technician's column. If the scheduled time passes without the technician being dispatched, this light will turn **red**.



If any of the techs are within 15 minutes or late for a call, a **red triangle icon** will pulse in the date area of the Dispatch Board. This helps alert you to late technicians you can't see with your current view of the Dispatch Board.

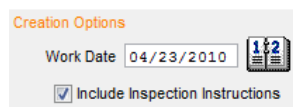


**Diary Update Indicator:** The Diary window will now scan for new activity every few minutes. If it detects changes to any of the Diaries throughout the system, an animated symbol will appear, alerting you to the presence of new entries. Clicking on this symbol refreshes the Diary window to display the new entries.



**Default Problem Codes for Contract Types:** You may now select a default Problem Code for each Contract Type, in Setup / Subsystems / Contract Types. This makes it unnecessary to select a Problem Code manually for each new Contract.

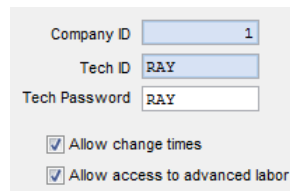
**Inspection Instructions as Problem Text:** When you create Inspection Call Slips, using Step #4 of the Inspection Steps menu, or the new Create Inspections button in the Contract File, you'll see an option to include Inspection Instructions. This option is checked by default. If you leave it checked, the Inspection Instructions become part of the problem description text on the first screen of the Inspection Call Slips. This makes it possible to send the Inspection Instructions to technicians electronically, by emailing the Call Slip or sending it to an AcoTruck tablet.



**Miscellaneous Code Usage Report:** This new Call Slip report tracks every occurrence of selected Miscellaneous Charge codes, for any range of dates, and calculates the total dollar value of each charge.

**Required Materials Report:** This is a new Contract report that reads the list of required materials for Inspections, which can now be specified in the Equipment File.

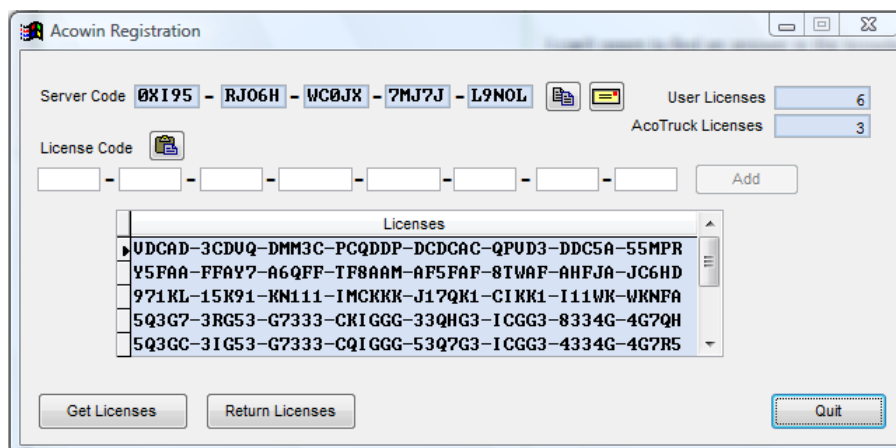
**AcoTruck Technician Permissions:** On the AcoTruck screen of the Employee File, you can now restrict the technicians' ability to change dispatch times they have already entered, or modify labor billing through the Advanced Labor screen on their tablet. If you remove the check mark from "Allow to change times," the technician will be unable to revise the Dispatched, Arrived, or Departed time on his Call Slips, after he enters them initially.



The screenshot shows a form with the following fields and options:

- Company ID: 1
- Tech ID: RAY
- Tech Password: RAY
- Allow change times
- Allow access to advanced labor

**Automatic Licensing and De-Registration:** The Acowin Registration program, found on the Acowin Quick Launch menu, now includes buttons to Get and Return Licenses. This allows you to license your system over the Internet, without the assistance of TMS Support. The Return Licenses button will strip the license codes from your current server, making it possible to move your data to a new Acowin server, and simply click the Get Licenses button to register the new server. The Return Licenses button will even print a complete set of instructions for moving your Acowin server, including your CD Code and the current location of your Acowin data!



The screenshot shows the Acowin Registration window with the following details:

- Server Code: 0X195 - RJO6H - WC0JX - 7MJ7J - L9NOL
- User Licenses: 6
- AcoTruck Licenses: 3
- License Code: [Empty field]
- Licenses list:
  - UDCAD-3CDUQ-DMM3C-PCQDDP-DCDCAC-QPUD3-DDC5A-55MPR
  - Y5FAA-FFAY7-A6QFF-TF8AAM-AF5FAF-8TWAF-AHFJA-JC6HD
  - 971KL-15K91-KM111-1MCKKK-J17QK1-CIKK1-I11WK-WKNFA
  - 5Q3G7-3RG53-G7333-CKIGGG-33QHG3-ICGG3-8334G-4G7QH
  - 5Q3GC-3IG53-G7333-CQIGGG-53Q7G3-ICGG3-4334G-4G7R5
- Buttons: Get Licenses, Return Licenses, Quit



